

**DUTY STATEMENT**

<b>Classification:</b> Attorney III	<b>Position No.</b> 140-5795-XXX
<b>CBID:</b> RO2	<b>Office:</b> Chief Counsel's Office
<b>Date Prepared:</b> December 18, 2017	<b>Division:</b>
<b>KEY: (E) IS ESSENTIAL, (M) IS MARGINAL</b>	

Under general supervision of an Assistant Chief Counsel or the Chief Counsel, depending on the assignment, the incumbent performs the most complex legal work in the office.

**WORKING CONDITIONS:**

Work is performed indoors in an office setting and occasionally in public facilities near proposed power plant sites.

**DUTIES AND RESPONSIBILITIES:**

- 25% Drafts the most difficult and important Commission legal or policy documents, including legislation, orders, decisions, briefs, regulations, and contracts. (E)
- 25% Participates in the most complex and sensitive Commission proceedings. (E)
- 25% Represents the Commission in very sensitive and complex proceedings before other government boards and agencies. (E)
- 15% Advises the Commissioners and staff on all aspects of Commission business. (E)
- 10% Develops and recommends legal strategies for the Commission. (E)

<b>SIGNATURES</b>			
<b>I Certify That I Am Able To Perform, With Or Without The Assistance Of A Reasonable Accommodation, The Essential Job Duties Of This Position</b>			
Employee	Date	Supervisor	Date